A. Eligibility

1. Prerequisite Courses

Students who wish to apply to the program must have courses completed or in progress as listed on the Dietetics Sample Course Sequence. The Dietetics Sample Course Sequence may be found at: http://ns.missouri.edu (click on Dietetics link). If you have questions regarding your coursework eligibility to apply, please contact Tammy Conrad, academic advisor, in 201 Gwynn Hall (conradt@missouri.edu).

2. Admission to the University of Missouri in Columbia

In order to apply to the Coordinated Program, you must already have applied and been accepted as a student at the University of Missouri in Columbia.

3. Grade Point Average (GPA)

A minimum cumulative GPA of 3.2 on a 4.0 scale is required for submitting application to the program. If you have questions, please contact the academic advisor for the Department of Nutrition and Exercise Physiology. The coursework used to determine eligibility must have been completed within the last eight years. If a student has not taken undergraduate courses in the last eight years, the situation will be reviewed on a case by case basis.

B. Application Packet

The application packet can be accessed at http://ns.missouri.edu (click on Dietetics link). It will be your responsibility to download all of the required application materials from this website.

Applicants should submit all of the following materials in ONE PACKET by January 21, 2016:

1. Personal Data Form
2. Cover Letter. Limit to one page. Answer the following questions: 1) What are your career goals 2) How is this program a tool to achieve these goals? 3) What makes you qualified to be in this program?
3. Résumé. Limit to one page.
4. Grocery Store. Limit to one page. Answer the following questions: 1) Why is it relevant to think about the grocery store? 2) What trends in the supermarket industry do you feel cater to the American consumer and why? 3) Based one trend you noted in the above question, identify one innovative and unique food product or beverage.
5. **Official Transcripts** from all colleges/universities attended, regardless of whether the grades are also listed on your MU transcript. This includes providing us with a University of Missouri transcript. Be certain that grades are included for all terms completed. Do NOT request your MU transcript until after your grades for Fall 2015 have been posted to your transcript.

6. **Recommendation Forms (2)**
   a. Obtain one recommendation from a college or university faculty member. The person who is writing the reference must have had/ have you in class. It may be any class and at any college or University you attended.
   b. Obtain one recommendation from an employer.
   c. Make sure to give the correct form to the correct reference.
   d. Prior to giving the form to your reference, check off the appropriate confidentiality statement and sign at the top of the form.
   e. Make sure the reference puts the reference in a sealed envelope and signs their name across the back of the envelope.
   f. You are responsible for including the two reference forms in your application packet.

7. **RD Observation Forms (2)**
   a. Arrange to observe a RD in two different practice settings. You are responsible for finding and arranging your own job shadowing experiences.
   b. One observation, for a minimum of four hours, must be completed in an inpatient setting within a hospital.
   c. Your second observation, for a minimum of four hours, may be completed in a different practice setting. It does not need to be in a hospital.
   d. The RD must complete the observation form, place it in a sealed envelope and sign their name across the back.
   e. You are responsible for including the two observation forms in your application packet.

C. **Submission of Materials**
   1. Applicants should submit all application materials IN ONE PACKET by **January 21, 2016**.
   2. Only completed application packets will be reviewed.
   3. Deliver or mail application packet to:
      Tammy Conrad
      Coordinated Program in Dietetics
      University of Missouri
      204 Gwynn Hall
      Columbia, MO 65211

D. **Review Process**

   Each applicant is considered individually. There are two phases to the application process. Phase one is the submission of your application packet. After review of your application
packet, you will be notified as to whether you have been chosen to continue on to Phase two. The second phase of the application process is the personal interview and writing evaluation. The personal interview and writing evaluation must be done in person on the University of Missouri’s Columbia campus. Only applicants who complete all phases of the process (application packet, personal interview and writing evaluation) will be considered for the program. The selection committee will make final decisions during February/March.

We are pleased that you are interested in the Coordinated Program in Dietetics at the University of Missouri. If you have any questions, please call (573) 882-1144 or email Tammy Conrad at conradt@missouri.edu.